

**HARDSCAPE PERMIT**

*The purpose of this policy and form is to manage the amount of new hardscape materials being placed on the campus. Hardscape is defined as any paving material such as concrete, asphalt, and brick or concrete unit pavers. Those who wish to either change sidewalks or roads from one type of hardscape material to another must also complete this form, attach the diagram of the proposed work, and receive authorization for such a change. Note: this permit must be submitted to the University Architect first for review and approval prior to the review and approval of the Vice President for Business Operations. A minimum 30-day advance notice is required prior to the scheduled work.*

**This permit is for the following area (attach a site plan and details):**

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**Check one:**

**New paving**       **Replacement paving**       **New and replacement paving**

**Reason for the Change:**

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**Area of Existing Paving to be Replaced, if applicable:** \_\_\_\_\_ **sq. ft.**

**Area of Proposed New Paving:**

**Area of Concrete:** \_\_\_\_\_ **sq. ft.**

**Area of Asphalt:** \_\_\_\_\_ **sq. ft.**

**Area of Unit Pavers:** \_\_\_\_\_ **sq. ft.**

**Total Area of New Paving:** \_\_\_\_\_ **sq.ft.**

**Proposed by:** \_\_\_\_\_ **Date:** \_\_\_\_\_

**Reviewed and Approved by:** \_\_\_\_\_ **Date:** \_\_\_\_\_  
(University Architect)

**Comments:** \_\_\_\_\_

**Reviewed and Approved by:** \_\_\_\_\_ **Date:** \_\_\_\_\_  
(Vice President for Business Operations)

**Comments:** \_\_\_\_\_